

APPLICATION ATTACHMENTS

- 2 **most recent** pay stubs or a letter of employment.
- Photo ID (driver's license, passport.)
- \$40 **non-refundable** application fee per adult applying (cash, check, or money order.)

**WITHOUT THESE ATTACHMENTS YOUR APPLICATION CAN NOT BE
PROCESSED.**

Gateway Commons

2850 Northway Drive
Brooklyn Center, MN 55430
Phone (763)-561-9072/ Fax (763)-561-3672

RENTAL REQUIREMENTS

- THE HOUSEHOLD MONTHLY INCOME **MUST** BE 3 TIMES THE MONTHLY RENT OF THE APARTMENT YOU'RE APPLYING FOR _____
- EACH APPLICANT MUST HAVE A CREDIT SCORE OF 600 OR HIGHER _____
- NO UNLAWFUL DETAINERS OR JUDGEMENTS FROM ANOTHER RENTAL PROPERTY _____
- SOME FELONIES AND/OR GROSS MISDEMEANORS CAN BE DENIED _____

**I HAVE READ AND INITIALED ALL OF THE FOLLOWING
REQUIREMENTS ABOVE AND I AGREE THAT THESE MAY CAUSE A
DENIAL OF MY APPLICATION**

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

Gateway Commons APPLICATION

Apartment # _____ Move-in date _____ Rent \$ _____

Deposit \$ _____ Paid Cash ☐ Check ☐

APPLICATION PROCESSING FEE (NONREFUNDABLE SHOULD THIS APPLICATION BE ACCEPTED OR NOT) \$40.00

APPLICANT (PLEASE PRINT CLEARLY)		Date of Birth	Social Security #
Applicant No. 1 (Complete Legal Name)			
Applicant No. 2 (Complete Legal Name)			
Present Address	Apt. #	How Long?	
City	State	Zip	Cell Phone
Present Landlord or Caretaker	Rent Paid	Phone	
Previous Address	Apt. No.	How Long?	
Previous Landlord or Caretaker		Phone	

SOURCE OF INCOME - EMPLOYMENT, IF EMPLOYED

For Applicant No. 1	Salary	Position	Phone
Address	Supervisor's Name		How Long?
Previous Employer			Phone
Address	Reason for Leaving		How Long?
For Applicant No. 2	Salary	Position	Phone
Address	Supervisor's Name		How Long?

ADDITIONAL SOURCES OF INCOME (i.e. Part Time Job, Assistance, Disability)

Source	Amount	Phone
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REFERENCES

Name of Father and/or Mother (Applicant No. 1)			Phone
Address	City	State	Zip
Name of Father and/or Mother (Applicant No. 2)			Phone
Address	City	State	Zip
IN CASE OF EMERGENCY PLEASE CONTACT			Phone
Address	City	State	Zip

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How did you learn of our apartment community? ☐ Sign ☐ Newspaper ☐ Referred by _____
☐ Other _____

List All Occupants (Names)	Relationship	Age	List All Occupants (Names)	Relationship	Age

The foregoing information is supplied to the management to induce them to rent to me, and is true and correct in all respects, and I authorize management to contact any of the above and any other credit agencies, data banks, etc. for verification of all information and references. The undersigned applicant hereby deposits \$600.00 for the purpose of inducing the management to hold an apartment for me. This is a non-refundable deposit except in the event the management does not accept me as a tenant. In the event I am accepted and do not move into the apartment the deposit herein shall be retained by management as consideration for holding the apartment. In the event of management's approval of me as a resident I agree that I will sign a Lease on the standard form required by management (which I have reviewed) and to pay all rents and deposits required by management prior to occupancy. I understand that the information herein is submitted as a representation for the procurement of the apartment and recognize that if any information is discovered to be false the Lease may be voided at the option of management. If accepted, I agree to abide by all the rules of the apartment now in effect or hereafter established. This application does not create a tenancy between applicant and management.

_____ Date	_____ Signature Applicant No. 1
_____ Date	_____ Signature Applicant No. 2